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| --- | --- | --- | --- |
| **Field Names** | Instructions | Example |  |
| **First Name** | First initial acceptable | John |  |
| **Middle Name/ Initial** | Middle if used | A. |  |
| **Last Name** |  | Doe |  |
| **Degree(s)** | Please do not use punctuation in this field (MD instead of M.D.) | MD, PhD |  |
| **Harvard Academic Title** | Please provide your full official Academic Title | Instructor of Medicine |  |
| **HMS Department** | Department which awarded your academic title | Department of Pediatrics |  |
| **Primary Job title at Harvard-affiliated Institution** | Likely to be (at least somewhat) different from your Academic title | Assistant  Neuroscientist |  |
| **Harvard-affiliated Institution** | Please do not use acronyms | Boston Children’s Hospital |  |
| **Primary Department** | Please provide complete formal department name | Department of Medicine |  |
| **Primary Division** | If applicable | Endocrine Division |  |
| **Secondary Job title at Harvard-affiliated Institution (if applicable)** | Likely to be (at least somewhat) different from your Academic title | Research Associate |  |
| **Harvard-affiliated Institution (if applicable)** | Please do not use acronyms | Another Excellent Harvard Hospital |  |
| **Secondary department (if applicable)** | Please provide complete, formal department name | Department of Medicine |  |
| **Secondary Division** | If applicable | Division of Pulmonology |  |
| **Work Phone** | Format: 123-456-7890 | 617-432-2000 |  |
| **Display on profile?** | Indicate 'yes' or 'no' | no |  |
| **Work Email** | Please make sure we have your preferred/most reliable email address | person@hms.harvard.edu |  |
| **Display on profile?** | Indicate 'yes' or 'no' | Yes |  |
| **Harvard Catalyst profile link** | URL for your Harvard catalyst profile | URL |  |
| **Link to Research labs website** | URL for your research lab’s website | [www.greenresearch.org](http://www.greenresearch.org/) |  |
| **Name of research lab** | Text to display for Research lab website that will URL hyperlink | The green lab |  |
| **Additional site linked to your profile (optional)** | URL for your research lab’s website | URL |  |
| **Name of additional site linked to your profile** | Text to display for website that will have URL hyperlink | Hospital profile |  |
| **Short Bio**  (500 words max) |  | | |
| **Highlight any of the following key words that describe your clinical or research activities** | | | |
| Food insecurity | Culinary Medicine | Iron | Omics |
| Body Composition | Diabetes | Lifestyle Medicine | Pediatrics |
| Bone Health | Disease Prevention | Malnutrition | Pulmonary |
| Cancer | Endocrinology | Metabolic Disease | Translational Research |
| Cardiovascular | Epidemiology | Metabolism | Vitamin D |
| Circadian Rhythm | Fats | Microbiome | Weight Management |
| Clinical Research | Feeding Disorders | Neonatology | Women's Health |
| Community | Gastroenterology | Nephrology |  |
| Counseling | Immunology | Nutrition Support |  |
| Critical Care | Intestinal Failure | Obesity |  |
| **If none of the above terms represents your clinical or research activities, please provide 3 to 5 key words that do:** | | | |